City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 1500 **DATE PREPARED:** 10/31/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 80)	001-1805-513.47-00		Printing and Binding	$ 1,585	$ 1,585	$ 1,505	$ 1,158
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 80)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 80	001-1805-513.55-00		TRAINING	$ 1,100	$ 600	$ 680	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 80	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

This transfer is to cover the unexpected additional cost for Training.
Agenda 17-469

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 11/14/17 ***RESOLUTION #:*** 2017-123

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

11/2/17	Tammy Gemmati (Digitally signed by Tammy Gemmati DN: cn=Tammy Gemmati, o, ou=Administrative Services Director, email=tgemmati@cocoafl.org, c=US Date: 2017.11.02 10:10:44 -04'00')	11/2/17	Lea Taylor (Digitally signed by Lea Taylor Date: 2017.11.02 11:46:17 -04'00')	11/15/17	Teri Butler (Digitally signed by Teri Butler Date: 2017.11.15 11:43:46 -05'00')
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
11/2/17	Tammy Gemmati (Digitally signed by Tammy Gemmati DN: cn=Tammy Gemmati, o, ou=Administrative Services Director, email=tgemmati@cocoafl.org, c=US Date: 2017.11.02 10:10:59 -04'00')	11/8/17	Lora Howell (Digitally signed by Lora Howell Date: 2017.11.08 08:13:11 -05'00')	11/15/17	John A. Titkanich (Digitally signed by John A. Titkanich Date: 2017.11.15 19:14:12 -05'00')
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____