City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 4020 - Utilities **DATE PREPARED:** 07/07/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 90,000)	421-4020-536.34-00		Contract Services	$ 416,425	$ 373,468	$ 283,468	$ 99,539
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 90,000)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 90,000	421-4020-536.52-00		Operating Supplies	$ 3,037,330	$ 3,204,330	$ 3,294,330	$ 209,907
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 90,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Transfer of funds from unused contract services to operating supplies to accommodate three existing purchase orders (69809, 69259, and 69178) required for chemicals used to treat water at Dyal WTP. Agenda File ID# 17-270.

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 07/25/17 ***RESOLUTION #:*** 2017-68

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

7/7/17	Joyce Williams (Digitally signed by Joyce Williams DN: dc=org, dc=cocoafl, ou=Dyal Water Plant, cn=Joyce Williams, email=jowilliams@cocoafl.org Date: 2017.07.07 09:37:52 -04'00')	7/13/17	Lea Taylor (Digitally signed by Lea Taylor Date: 2017.07.13 08:02:51 -04'00')	7/26/17	Teri Butler (Digitally signed by Teri Butler Date: 2017.07.26 10:44:38 -04'00')
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
7/10/17	Katherine Ennis (Digitally signed by Katherine Ennis DN: dc=org, dc=cocoafl, ou=Utilities, cn=Katherine Ennis, email=kennis@cocoafl.org Date: 2017.07.10 08:46:50 -04'00')	7/13/17	Lora Howell (Digitally signed by Lora Howell Date: 2017.07.13 08:18:03 -04'00')	7/27/17	Matthew Fuhrer (Digitally signed by Matthew Fuhrer DN: cn=Matthew Fuhrer, o=City of Cocoa, ou=City Manager's Office, email=mfuhrer@cocoafl, c=US Date: 2017.07.27 11:39:36 -04'00')
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____