City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 3200 | DATE PREPARED: 11/03/16

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 25,000)	001-1600-513.39-00		Contingency	$ 325,000	$ 291,390	$ 266,390	$ 266,390
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 25,000)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 25,000	001-3200-515.34-00		Contract Services	$ 26,000	$ 26,000	$ 51,000	$ 30,000
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 25,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Building Division has expended nearly all of its budget for building inspection and plan review services due to increased building activity in the City. It is necessary to provide the additional funding to maintain the level of customer service expected by the residents and development community. Agenda #16-509

CITY COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 11/21/16 *RESOLUTION #:* 2016-122

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

11/3/16	Steven Belden (Digitally signed by Steven Belden DN: dc=org, dc=cocoafl, ou=CH, cn=Steven Belden, email=sbelden@cocoafl.org Date: 2016.11.03 11:50:53 -04'00')	11/4/16	Lea Taylor (Digitally signed by Lea Taylor Date: 2016.11.04 16:17:22 -04'00')	11/21/16	Teri Butler (Digitally signed by Teri Butler Date: 2016.11.21 13:13:17 -05'00')
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
11/3/16	Steven Belden (Digitally signed by Steven Belden DN: dc=org, dc=cocoafl, ou=CH, cn=Steven Belden, email=sbelden@cocoafl.org Date: 2016.11.03 11:51:18 -04'00')	11/4/16	Lora Howell (Digitally signed by Lora Howell Date: 2016.11.04 16:38:01 -04'00')	11/22/16	John A. Titkanich (Digitally signed by John A. Titkanich Date: 2016.11.22 09:48:27 -05'00')
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____