City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 3230 | DATE PREPARED: 01/26/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 2,000)	110-3230-559.39-00		Contingency	$ 305,219	$ 296,369	$ 294,369	$ 294,369
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 2,000)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 2,000	110-3230-559.31-01		Legal Expenses	$ 4,000	$ 4,000	$ 6,000	$ 2,000
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 2,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Budget transfer to account for anticipated shortfall in Legal Expenses due to additional legal services for facade grant program revisions. This is going to the RDA at the February 7th meeting.

CITY COUNCIL APPROVAL REQUIRED? *YES* ○ *NO* ● *DATE APPROVED:* _____ *RESOLUTION #:* _____

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

1/26/17	Steven Belden — Digitally signed by Steven Belden DN: dc=org, dc=cocoafl, ou=CH, cn=Steven Belden, email=sbelden@cocoafl.org Date: 2017.01.26 08:14:18 -05'00'	2/2/17	Lea Taylor — Digitally signed by Lea Taylor Date: 2017.02.02 11:20:49 -05'00'	3/1/17	Teri Butler — Digitally signed by Teri Butler Date: 2017.03.01 07:45:21 -05'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
1/26/17	Steven Belden — Digitally signed by Steven Belden DN: dc=org, dc=cocoafl, ou=CH, cn=Steven Belden, email=sbelden@cocoafl.org Date: 2017.01.26 08:15:06 -05'00'	2/2/17	Anne Quesada — Digitally signed by Anne Quesada Date: 2017.02.02 11:27:44 -05'00'	3/10/17	John A. Titkanich — Digitally signed by John A. Titkanich Date: 2017.03.10 12:06:40 -05'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____