# City of Cocoa Budget Adjustment Form FY 2015

**SELECT ADJUSTMENT TYPE:** BUDGET TRANSFER **REQUESTING DEPARTMENT #:** UT-Dyal 4020 **DATE PREPARED:** 05/23/16

## 'FROM' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| ($ 48,000) | 421-4020-536.12-00 | | REGULAR SALARIES & WAGES | $ 2,054,483 | $ 2,014,870 | $ 1,966,870 | $ 996,371 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| ($ 48,000) | TOTAL | | | | | | |

## 'TO' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 48,000 | 421-4020-536.14-00 | | OVERTIME | $ 70,489 | $ 97,046 | $ 145,046 | $ 50,752 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 48,000 | TOTAL | | | | | | |

**REASON/JUSTIFICATION FOR ADJUSTMENT:**

Spending an average of $3,000/week in Overtime, due to vacant positions not filled yet. $3,000/wk x 4 months (June - September 2016) = $48,000 to cover the remainder of FY 2016. See attached detailed explanation. Agenda 16-256

**City COUNCIL APPROVAL REQUIRED?** ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 06/28/16 ***RESOLUTION #:*** 2016-65

***City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.***

| | | | |
|---|---|---|---|
| 3/23/2016 | Susan Gardner (Digitally signed by Susan Gardner DN: dc=org, dc=cocoafl, ou=Dyal Water Plant, cn=Susan Gardner, email=sgardner@cocoafl.org Date: 2016.05.23 12:52:04 -04'00') | 6/15/16 | Lea Taylor (Digitally signed by Lea Taylor DN: dc=org, dc=cocoafl, ou=CH, cn=Lea Taylor, email=ltaylor@cocoafl.org Date: 2016.06.15 09:23:43 -04'00') |
| Date | Requestor's Signature | Date | Finance Approval Signature |
| 6/2/2016 | John "Jack" Walsh (Digitally signed by John "Jack" Walsh DN: dc=org, dc=cocoafl, ou=Utilities, cn=John "Jack" Walsh, email=jwalsh@cocoafl.org Date: 2016.06.02 13:24:14 -04'00') | 6/15/16 | Lora Howell (Digitally signed by Lora Howell DN: dc=org, dc=cocoafl, ou=CH, cn=Lora Howell, email=lhowell@cocoafl.org Date: 2016.06.15 14:30:23 -04'00') |
| Date | Director's Signature | Date | Finance Manager 's Signature |

| | | |
|---|---|---|
| 6/29/16 | Teri Butler (Digitally signed by Teri Butler Date: 2016.06.29 10:01:02 -04'00') | 6/30/2016 John A. Titkanich (Digitally signed by John A. Titkanich Date: 2016.06.30 09:37:37 -04'00') |
| Date | Finance Dir./Asst. CM's Signature | Date City Manager's Signature |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____