City of Cocoa Budget Adjustment Form FY 2016

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 4025 **DATE PREPARED:** 12/16/15

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 27,608)	421-4025-536.46-00		Repairs and Maintenance	$ 2,294,419	$ 2,294,419	$ 2,266,811	$ 656,842
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 27,608)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 27,608	421-4025-536.46-02		Repairs/Maintenance - Building	$ 105,461	$ 105,461	$ 133,069	$ 127,446
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 27,608	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Transfer funds to cover the cost of replacing the lighting in the warehouse (upstairs and downstairs), maintenance shop, storage rooms (3), and maintenance mezzanine. WFO budgeted $25,000 for this project in FY16 to cover the maintenance shop only, but later added other areas of the Utilities building due to a safety concern with the existing lighting system. A council agenda item will be presented at the January 12, 2016 council meeting for this project. Agenda item 15-603.

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 01/12/16 ***RESOLUTION #:*** 2016-02

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

12/23/15	Melinda Keesee — Digitally signed by Melinda Keesee Date: 2015.12.23 08:56:38 -05'00'	12/29/15	Lea Taylor — Digitally signed by Lea Taylor DN: dc=org, dc=cocoafl, ou=CH, cn=Lea Taylor, email=ltaylor@cocoafl.org Date: 2015.12.29 08:25:24 -05'00'	1/19/16	Teri Butler — Digitally signed by Teri Butler Date: 2016.01.19 12:47:13 -05'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
12/28/15	John "Jack" Walsh — Digitally signed by John "Jack" Walsh DN: dc=org, dc=cocoafl, ou=Utilities, cn=John "Jack" Walsh, email=jwalsh@cocoafl.org Date: 2015.12.28 10:06:06 -05'00'	12/29/15	Anne Quesada — Digitally signed by Anne Quesada Date: 2015.12.29 11:17:53 -05'00'	1/21/16	Matthew Fuhrer — Digitally signed by Matthew Fuhrer DN: cn=Matthew Fuhrer, o=City of Cocoa, ou=City Manager's Office, email=mfuhrer@cocoafl, c=US Date: 2016.01.21 16:32:10 -05'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____