



City of Cocoa Budget Adjustment Form FY 2016

SELECT ADJUSTMENT TYPE: PROJECT TRANSFER

REQUESTING DEPARTMENT #: 4055

DATE PREPARED: 09/30/15

'FROM' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Includes a total row for (\$ 70,000).

'TO' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Includes a total row for \$ 70,000.

REASON/JUSTIFICATION FOR ADJUSTMENT:

Unforeseen conditions during the construction phase of the Flocculation/Sedimentation Basin Drain System Modifications project were identified. Current contingency funds are inadequate to pay for the changes needed to fully operate the equipment. Additional funds need to be transferred to the contingency budget for this project in order for the surface water treatment plant to be fully operational. Due to an electronic error in the form, I was unable to electronically sign JB

City COUNCIL APPROVAL REQUIRED? YES (X) NO ()

DATE APPROVED: 10/13/15 RESOLUTION #: 15-070

City Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

Signature block containing: Norma E. Hernandez (Requestor's Signature), Lea Taylor (Finance Approval Signature), John "Jack" Walsh (Department Director's Signature), JB Butler (Finance Director's Signature), and Micki Abdi (City Manager's Signature) with dates and digital signatures.

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____