City of Cocoa Budget Adjustment Form FY 2015

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 4120 | DATE PREPARED: 05/01/15

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 4,125)	421-4120-536.46-00		REPAIRS & MAINTENANCE	$ 360,670	$ 342,250	$ 338,125	$ 110,078
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 4,125)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 4,125	421-4120-536.62-00		BUILDINGS	$ 70,000	$ 72,845	$ 76,970	$ 4,725
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 4,125	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Sellers Plant Maintenance Bldg addition; will need funds for Change Orders, to allow project to move forward. Funds in the amount of $2,845 were moved previously there for, Sellers Staff only need to move $4,125 for a total funds movement of $6,970 (10%) contingency for the project.

City COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* _____ *RESOLUTION #:* _____

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

5/1/2015	Rabun (Don) Stevens — Digitally signed by Rabun (Don) Stevens DN: dc=org, dc=cocoafl, ou=Sellers, cn=Rabun (Don) Stevens, email=rstevens@cocoafl.org Date: 2015.05.01 15:03:15 -04'00'	5-5-15	Lea Taylor — Digitally signed by Lea Taylor DN: dc=org, dc=cocoafl, ou=CH, cn=Lea Taylor, email=ltaylor@cocoafl.org Date: 2015.05.05 10:30:10 -04'00'	4/5/15	Micki Abdi — Digitally signed by Micki Abdi DN: dc=org, dc=cocoafl, ou=CH, cn=Micki Abdi, email=mabdi@cocoafl.org Date: 2015.05.05 13:39:52 -04'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Dir./Asst. CM's Signature
5/1/15	John "Jack" Walsh — Digitally signed by John "Jack" Walsh DN: dc=org, dc=cocoafl, ou=Utilities, cn=John "Jack" Walsh, email=jwalsh@cocoafl.org Date: 2015.05.01 16:36:35 -04'00'	5/5/15	Teri Butler — Digitally signed by Teri Butler DN: dc=org, dc=cocoafl, ou=CH, cn=Teri Butler, email=tbutler@cocoafl.org Date: 2015.05.05 12:51:03 -04'00'	5/11/2015	John A. Titkanich — Digitally signed by John A. Titkanich DN: dc=org, dc=cocoafl, ou=CH, cn=John A. Titkanich, email=jtitkanich@cocoafl.org Date: 2015.05.11 13:33:16 -04'00'
Date	Director's Signature	Date	Finance Manager 's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____