



City of Cocoa Budget Adjustment Form FY 2015

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER

REQUESTING DEPARTMENT #: 1525 DATE PREPARED: 12/30/14

'FROM' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Rows include Regular Salaries and Wages, Retirement, and Repair and Maintenance.

'TO' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Row includes Other Salaries & Wages.

REASON/JUSTIFICATION FOR ADJUSTMENT:

Mr. Wegerif entered the Deferred Retirement Option Program (DROP) on 12/1/14, and a budget transfer is necessary. Employees entering the DROP are entitled to certain accrual payouts and wages for all employees in the DROP are recorded in the 13-00 accounts. However, the FY 2015 budget for this employee is currently in the 12-00 account.

CITY COUNCIL APPROVAL REQUIRED? YES (X) NO

DATE APPROVED: 01/13/15 RESOLUTION #: 2015-001

City Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

12/30/14 Lisa Jones
Digitally signed by Lisa Jones
DN: cn=Lisa Jones, o=City of Cocoa, ou=City of Cocoa, email=ljones@cityofcocoa.org, c=US
Date: 2014.12.30 10:40:41 -0500

12/30/2014 Lea Taylor
Digitally signed by Lea Taylor
DN: cn=Lea Taylor, o=City of Cocoa, ou=City of Cocoa, email=ltaylor@cityofcocoa.org, c=US
Date: 2014.12.30 12:22:10 -0500

12/30/14 Teri Butler
Digitally signed by Teri Butler
DN: cn=Teri Butler, o=City of Cocoa, ou=City of Cocoa, email=tbluter@cityofcocoa.org, c=US
Date: 2014.12.30 13:25:03 -0500

12/30/14 Tony Jones
Digitally signed by Tony Jones
DN: cn=Tony Jones, o=City of Cocoa, ou=City of Cocoa, email=tjones@cityofcocoa.org, c=US
Date: 2014.12.30 12:44:59 -0500

12/30/2014 Teri Butler
Digitally signed by Teri Butler
DN: cn=Teri Butler, o=City of Cocoa, ou=City of Cocoa, email=tbluter@cityofcocoa.org, c=US
Date: 2014.12.30 13:21:05 -0500

1/15/2015 John A. Titkanich
Digitally signed by John A. Titkanich
DN: cn=John A. Titkanich, o=City of Cocoa, ou=City of Cocoa, email=jtitkanich@cityofcocoa.org, c=US
Date: 2015.01.15 09:05:44 -0500

FINANCE USE ONLY:

Date Entered: Entered By: Group #:



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TO ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Rows include Other Salaries & Wages and a TOTAL row.

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City COUNCIL APPROVAL REQUIRED? YES (checked) NO

DATE APPROVED: 01/13/15 RESOLUTION #: 2015-001

City Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

Approval signatures table with columns for Date, Requestor's Signature, Finance Approval Signature, Finance Dir./Asst. CM's Signature, Director's Signature, Finance Manager's Signature, and City Manager's Signature. Includes signatures of Lisa Jones, Tony Jones, Lea Taylor, Teri Butler, and John A. Tilkovich.

FINANCE USE ONLY:

Date Entered: Entered By: Group #: