

GROUP NUMBER . . : 03353 R#2014-048
GROUP USER . . . : COCOCTN Neuterman, Charlene - Gra

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG(Y/N)
		DESCRIPTION 2	TYPE	WORK ORDER JOB# FACILITIES ID			
0000100	05/28/2014	R#2014-048	001-1101-512.42-00	TXFR FOR PITNEY BOWES LE		40.00-	
0000200	05/28/2014	R#2014-048	001-1600-513.44-00	TXFR FOR PITNEY BOWES LE		40.00	

TOTALS:

AMOUNT CALCULATED AMOUNT ENTERED DIFFERENCE

COUNT: 2 2
AMOUNT:



City of Cocoa Budget Adjustment Form FY 2014

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER REQUESTING DEPARTMENT #: 1525 DATE PREPARED: 05/13/14

'FROM' ACCOUNT(S):

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Row 1: \$(40), 001-1101-512.42-00, POSTAGE & FREIGHT, \$ 2,400, \$ 2,400, \$ 2,360, \$ 1,172.

'TO' ACCOUNT(S):

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Row 1: \$40, 001-1600-513.44-00, RENTALS AND LEASES, \$ 3,346, \$ 3,346, \$ 3,386, \$ 40.

REASON/JUSTIFICATION FOR ADJUSTMENT: Transfer of cost savings to cover new Pitney Bowes multi-year lease.

COUNCIL APPROVAL REQUIRED? YES (X) NO () DATE APPROVED: 5/27/14 RESOLUTION #: 2014-048 Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Divisions. Attach copy of agenda item and City Clerk's Journal noting approval.

Requestor's Signature: Jim Jones 5/13/14; Finance Approval Signature: J. Taylor 13 May 14; Finance Dir./Asst. CM's Signature: J. Butler 5.28.14; Director's Signature: Jane Clark 5/13/14; Finance Manager's Signature: J. Butler 5.13.14; City Manager's Signature: J. Butler 5/27/14

FINANCE USE ONLY: Date Entered: 5/28/14 Entered By: [Signature] Group #: 3353