

GROUP NUMBER . . : 00971 R#2013-141
 GROUP USER . . . : COCOCTN Neuterman, Charlene - Gra

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG(Y/N)
DESCRIPTION 2		TYPE	WORK ORDER	JOB# FACILITIES ID			
0000100	12/13/2013	R#2013-141	001-1520-516.34-00	NEGOV SOFTWARE		2,750.00-	
0000200	12/13/2013	R#2013-141	001-1600-513.39-00	NEGOV SOFTWARE		7,700.00-	
0000300	12/13/2013	R#2013-141	001-1801-513.55-00	NEGOV SOFTWARE		2,500.00	
0000400	12/13/2013	R#2013-141	001-1801-513.34-00	NEGOV SOFTWARE		7,950.00	

TOTALS:

AMOUNT CALCULATED	AMOUNT ENTERED	DIFFERENCE
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COUNT:	4	4
AMOUNT:		



City of Cocoa Budget Adjustment Form FY 2014

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER

REQUESTING DEPARTMENT #: Admin. Services DATE PREPARED: 12/03/13

'FROM' ACCOUNT(S):

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Rows include Contract Services and Contingency.

'TO' ACCOUNT(S):

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Rows include Training and Contract Services.

REASON/JUSTIFICATION FOR ADJUSTMENT:

Funding for Neogov software. This software is partially funded in the Information Technology Division budget and contingency. A budget transfer is required from these accounts to fund the cost of the software license and implementation.

COUNCIL APPROVAL REQUIRED? YES (checked) NO

DATE APPROVED: 12/10/2013 RESOLUTION #: 2013-141

Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Divisions. Attach copy of agenda item and City Clerk's Journal noting approval.

Signature and date fields for Requestor's Signature, Finance Approval Signature, Finance Dir./Asst. CM's Signature, Director's Signature, Finance Manager's Signature, and City Manager's Signature.

FINANCE USE ONLY:

Date Entered: 12/13/13 Entered By: [Signature] Group #: 971