City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 1500 | DATE PREPARED: 03/21/18

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 42,844)	001-1600-513.39-00		CONTINGENCY	$ 309,476	$ 476,981	$ 434,137	$ 151,832
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 42,844)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 27,739	001-1500-513.12-12		ACCRUAL PAYOUTS	$ 574,499	$ 517,598	$ 545,337	$ 27,740
$ 15,105	001-1600-513.31-00		PROFESSIONAL SERVICES	$ 147,730	$ 172,090	$ 187,195	$ 24,962
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 42,844	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

The City requested the use of Contingency to cover two unexpected expenditures. A long term employee retired from the City causing an additional accrual payout and the City has requested from Stantec Consulting to incorporate an additional mid-year review. Agenda 18-110

City COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 03/27/18 *RESOLUTION #:* 2018-020

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

3/21/18 Lea Taylor Digitally signed by Lea Taylor Date: 2018.03.21 16:22:49 -04'00'	3/21/18 Anne Quesada Digitally signed by Anne Quesada Date: 2018.03.21 17:34:24 -04'00'	3/28/18 Lora Howell Digitally signed by Lora Howell Date: 2018.03.28 11:52:29 -04'00'
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
3/21/18 Lora Howell Digitally signed by Lora Howell Date: 2018.03.21 16:58:47 -04'00'	3/21/18 Anne Quesada Digitally signed by Anne Quesada Date: 2018.03.21 17:34:55 -04'00'	3/28/18 John A. Titkanich Digitally signed by John A. Titkanich Date: 2018.03.28 15:15:36 -04'00'
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____