City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 1801 | DATE PREPARED: 01/12/18

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 24,360)	001-1600-513.39-00		Contingency	$ 309,476	$ 219,036	$ 194,676	$ 194,676
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 24,360)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 24,360	001-1600-513.31-00		Professional Services	$ 147,730	$ 147,730	$ 172,090	$ 77,785
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 24,360	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Federal lobbying services were not budgeted for FY18. City Council has requested Staff to reinitialize the lobbying services, which resultes in a budget transfer from contingency. This is pending City Council approval at the January 23, 2018 Meeting.
Agenda #18-024

City COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 01/23/18 *RESOLUTION #:* 2018-004

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

1/12/18	Tammy Gemmati (Digitally signed by Tammy Gemmati DN: dc=org, dc=cocoafl, ou=CH, cn=Tammy Gemmati, email=tgemmati@cocoafl.org Date: 2018.01.12 14:36:16 -05'00')	1/16/18	Lea Taylor (Digitally signed by Lea Taylor Date: 2018.01.16 10:18:27 -05'00')	1/24/18	Teri Butler (Digitally signed by Teri Butler Date: 2018.01.24 13:01:50 -05'00')
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
1/16/18	Tammy Gemmati (Digitally signed by Tammy Gemmati DN: dc=org, dc=cocoafl, ou=CH, cn=Tammy Gemmati, email=tgemmati@cocoafl.org Date: 2018.01.16 09:45:23 -05'00')	1/16/18	Lora Howell (Digitally signed by Lora Howell Date: 2018.01.16 11:38:58 -05'00')	1/25/18	Matthew Fuhrer (Digitally signed by Matthew Fuhrer DN: cn=Matthew Fuhrer, o=City of Cocoa, ou=City Manager's Office, email=mfuhrer@cocoafl, c=US Date: 2018.01.25 11:16:43 -05'00')
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____