# City of Cocoa Budget Adjustment Form FY 2018

**SELECT ADJUSTMENT TYPE:** BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 1500 **DATE PREPARED:** 07/19/18

## 'FROM' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| ($ 3,452) | 001-3520-572.12-00 | | REGULAR SALARIES & WAGES | $ 449,865 | $ 403,959 | $ 400,507 | $ 12,379 |
| ($ 110) | 001-3560-519.12-00 | | REGULAR SALARIES & WAGES | $ 356,932 | $ 344,729 | $ 344,619 | $ 99,616 |
| ($ 15,000) | 001-3520-572.34-00 | | CONTRACT SERVICES | $ 137,000 | $ 148,866 | $ 133,866 | $ 50,309 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| ($ 18,562) | TOTAL | | | | | | |

## 'TO' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 3,342 | 001-3520-572.12-12 | | ACCRUAL PAYOUTS | $ 0 | $ 0 | $ 3,342 | $ 0 |
| $ 110 | 001-3520-572.20-00 | | CLOTHING/SHOE ALLOWANCE | $ 1,100 | $ 1,100 | $ 1,210 | $ 0 |
| $ 110 | 001-3560-519.20-00 | | CLOTHING/SHOE ALLOWANCE | $ 1,060 | $ 1,060 | $ 1,170 | $ 0 |
| $ 15,000 | 001-3520-572.14-00 | | OVERTIME | $ 5,140 | $ 35,140 | $ 50,140 | $ 15,298 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 18,562 | TOTAL | | | | | | |

**REASON/JUSTIFICATION FOR ADJUSTMENT:**

This budget transfer is to cover the cost of accrual payouts for an employee in the Public Works Department that left the City employment. Additional budget is also needed in the Clothing/Shoe Allowances accounts for the Parks and Facility Management Divisions to accommodate for the shoe allowances for 2 new hires. Funds were budgeted in the Contract Services account for Mowing Services however we are mowing these areas in-house during the gap between the end of the mowing contracts (FY 17) and the beginning of additional inmate works squads. Agenda 18-317

**City COUNCIL APPROVAL REQUIRED?** ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 08/14/18 ***RESOLUTION #:*** 2018-062

***City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.***

| | | | | | |
|---|---|---|---|---|---|
| 7/19/18 | Lea Taylor — Digitally signed by Lea Taylor Date: 2018.07.19 12:00:22 -04'00' | 7/30/18 | Lea Taylor — Digitally signed by Lea Taylor Date: 2018.07.30 09:50:00 -04'00' | 8/21/18 | Rebecca Bowman — Digitally signed by Rebecca Bowman Date: 2018.08.21 17:40:33 -04'00' |
| Date | Requestor's Signature | Date | Finance Approval Signature | Date | Finance Director's Signature |
| 7/30/18 | Everett J. Wegerif — Digitally signed by Everett J. Wegerif DN: dc=org, dc=cocoafl, ou=Public Works, cn=Everett J. Wegerif, email=ewegerif@cocoafl.org Date: 2018.07.30 09:39:08 -04'00' | 8/16/18 | Lora Howell — Digitally signed by Lora Howell Date: 2018.08.16 18:18:55 -04'00' | 8/24/18 | John A. Titkanich — Digitally signed by John A. Titkanich Date: 2018.08.24 13:05:01 -04'00' |
| Date | Department Director's Signature | Date | Deputy Fin. Director's Signature | Date | City Manager's Signature |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____