City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 1500 **DATE PREPARED:** 07/19/18

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 2,046)	001-1510-536.12-00		REGULAR SALARIES & WAGES	$ 727,864	$ 733,800	$ 731,754	$ 210,200
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 2,046)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 2,046	001-1510-536.12-12		ACCRUAL PAYOUTS	$ 0	$ 0	$ 2,046	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 2,046	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

This budget transfer is to cover the cost of accrual payouts for an employee in the Finance Utility Accounting Division that left City employment. Agenda 18-317

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 08/14/18 ***RESOLUTION #:*** 2018-062

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

7/19/18	Lea Taylor Digitally signed by Lea Taylor Date: 2018.07.19 09:46:16 -04'00'	7/30/18	Lea Taylor Digitally signed by Lea Taylor Date: 2018.07.30 08:50:56 -04'00'	8/21/18	Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2018.08.21 17:38:25 -04'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
7/30/18	Lora Howell Digitally signed by Lora Howell Date: 2018.07.30 06:40:34 -04'00'	8/16/18	Lora Howell Digitally signed by Lora Howell Date: 2018.08.16 18:18:00 -04'00'	8/24/18	John A. Titkanich Digitally signed by John A. Titkanich Date: 2018.08.24 13:02:02 -04'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____